

**14th CONFERENCE ON SUSTAINABLE DEVELOPMENT OF ENERGY,
WATER AND ENVIRONMENT SYSTEMS (SDEWES2019)
October 1 – 6, 2019, Dubrovnik, Croatia
VISA APPLICATION PROCEDURE**

Please check the website of the Ministry of Foreign and European Affairs of the Republic of Croatia <http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/> to see if you require a visa when entering the Republic of Croatia.

Participants who are holders of:

- **uniform visa (C) for two or multiple entries**, valid for all Schengen Area Member States;
- **visa with limited territorial validity (LTV visa)**, for two or multiple entries, issued to the holder of a travel document that is not recognised by one or more, but not all of the Schengen Area Member States, and which is valid for the territory of the Member States recognising the travel document;
- **long-stay visa (D) for stays exceeding three months**, issued by one of the Schengen Area Member State;
- **residence permit** issued by one of the Schengen Area Member State;
- **national visas for two or multiple entries and residence permits of Bulgaria**, listed in Annex I of the Decision No 565/2014/EU;
- **national visas for two or multiple entries and residence permits of Cyprus**, listed in Annex III of the Decision No 565/2014/EU;
- **national visas for two or multiple entries and residence permits of Romania**, listed in Annex IV of the Decision No 565/2014/EU;

do not require (additional Croatian) visa for transit or intended stays in the territory of Croatia not exceeding 90 days in any 180-day period.

The Decision No 565/2014/EU is available at: <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32014D0565&from=EN>.

Nationals of Kosovo, who are holders of Schengen visas with limited territorial validity (LTV visas), valid for all Schengen countries except for Spain (-ES), do not require additional Croatian visa for transit through or intended stays in the territory of the Republic of Croatia not exceeding 90 days in any 180-day period.

The period of validity of the above mentioned Schengen, Bulgarian, Cypriot, and Romanian documents must cover the duration of the transit or stay.

Therefore, if the period of validity of your double- or multiple-entry Schengen visa (which has to be valid for all Schengen Area member states) covers your stay in the Republic of Croatia, and if you have not used all of the days in the Schengen Area (i.e. you need to have at least one day left of the approved number of days; and at least one entry), then you may enter Croatia with your Schengen visa.

WHERE TO APPLY FOR CROATIAN VISA?

As a general rule, nationals who require a visa have to appear in person at least once at the Croatian Embassy in his/her area of residence earliest three months before the planned visit.

The list of Croatian Embassies and Consulates are available on the website of the Ministry: <http://www.mvep.hr/en/diplomatic-directory/diplomatic-missions-and-consular-offices-of-croatia/>. You can also submit your visa applications at one of Visa Application Centres: <http://www.mvep.hr/en/consular-information/visas/visa-requirements-overview/>.

If there is no Croatian Embassy or Consular Office of the Republic of Croatia in your country, please contact the nearest Croatian diplomatic mission regarding the possibility of submitting your visa application via Honorary Consul of the Republic of Croatia or by post/e-mail. However, bear in mind that should you arrange with our diplomatic mission to submit your documents by post or e-mail, you would need to appear in person at one of our Embassies as well as bring original documents.

WHAT NEEDS TO BE SUBMITTED WHEN APPLYING FOR CROATIAN VISA?

The following documents need to be enclosed with the application:

- filled-in and signed **visa application form** (<http://www.mvep.hr/en/consular-information/visas/forms/visa-application/>) or online visa application form: <https://crovisa.mvep.hr/>
- a **valid travel document**; the period of validity of the travel document should exceed that of the visa's by three months, it must include at least two empty pages and must be issued in the preceding 10 years
- a colour **photograph** (35 x 45 mm)
- proof of paid visa **fee** (<http://www.mvep.hr/en/consular-information/visas/issuance-procedure/fees/>)
- **documentation** which proves:
 1. the purpose of stay in Croatia (*Invitation Letter from the organizer in Croatia*)
 2. means of transport (*reservation of the return flight ticket*)
 3. ensured accommodation (*if not covered by the organizer and stated in the Invitation Letter*)
 4. means of subsistence to cover the stay in Croatia and the return to the country of origin or to a third country (*if not covered by the organizer and stated in the Invitation Letter*)
 5. valid travel health insurance (*has to be valid for the Republic of Croatia for the whole duration of your stay, and the lowest sum insured must be equivalent to 30 000 EUR*).